

# ARA PROPOSAL TEMPLATE

## Proposal Requirements

- Length: Proposals should be a maximum of 4 pages, not including Appendices.
- Formatting: 11-point with commonly used legible font (e.g. Calibri, Times New Roman, or Arial);  
1-inch margins on all sides.
- Final document: All components should be saved as a single PDF and uploaded to submission site.
- If you have been funded directly or indirectly by Amazon in the last three years, please include Appendix C.

## Project Title

PI: <PI name>, <title>, <department name>, <university name>

Co-PI: <PI name>, <title>, <department name>, <university name>

Cash funding needed:

AWS Promotional Credits needed:

Amazon contact (optional): <Amazon contact name>, <email>

**Abstract** - This is the abstract section.

**Keywords** – keyword 1, keywords 2.

## Introduction

Significance of the research and prior work.

## Methods

Your technical approach.

## Expected results

Please include milestones with timeline estimates, such as for datasets, code releases, technical reports, publications, applications, presentations, etc.

## Funds needed

Please provide justification supporting the designated amounts for cash funding and AWS Promotional Credits. For cash funding, please do not include indirect expenses which are not incurred solely for your project. For AWS Promotional Credits, please list the AWS products you plan to use.

## Additional information

If the CFP you are applying for requests addition information in the “Proposal requirements” section, please provide the information here.

## Appendix A - Reference (does not count toward page limit)

Limit two pages.

**Appendix B – CV of PI (does not count toward page limit)**

One-page CV of PI (professional title, experience, etc.), only to include the 5-6 most relevant papers to this proposal. One-page CV of Co-PI (optional).

**Appendix C – Previously Funded Project Summary (does not count toward page limit)**

If you or someone on your project team has received cash funding or AWS Promotional Credits directly or indirectly from Amazon within the past 3 years, please answer the questions below. (Include funding from Amazon through your institution or from the NSF-Amazon Fairness in AI funding grant.)

Project title:

Funding amount and time:

Funding source:

Who was this funding for?

If AWS Promotional Credits were provided, how much is left?

Please provide a brief summary of the results, papers, and open-source software enabled: